

The North Little Rock Airport Commission Meeting was held at noon on Thursday, November 15th, 2012 in the NLR City Services Building Conference room A.

Chairman Mark Halter called the meeting to order.

The roll being called, the following Commissioners attended; Toby Burkett, Matt Chandler, Jim Julian, Brad Hughes, Don Blakey, Mark Halter. Mr. Hughes moves to excuse the absence of Rick Ashley Mr. Chandler seconds. The motion carries unanimously.

### **Minutes**

Mr. Julian moves to approve the minutes from the October meeting. Mr. Hughes seconds. The vote passes unanimously.

### **Financial Report**

Mr. Rogers says that there isn't anything particularly noteworthy about the financial report. Money is coming in, and the bills are being paid. He expects there will be extra revenue at the end of December to be carried over for 2013. Mr. Julian asks where the page is that has the income. Mr. Rogers says it wasn't included in the financial report he gets from the finance department. Mr. Julian asks that Mr. Rogers send the commissioners an email that has a simple breakdown of where we are for revenue and expenditures. Mr. Rogers says he will take care of that. Mr. Blakey moves to approve the financial report, Mr. Chandler seconds, the motion carries unanimously.

### **Old Business**

DC-3: Mr. Rogers says the deadline is today. Mr. Rogers says Harry Barrett invited him down on Tuesday of this week and fired up both engines. Attached in the packet is the airworthiness certificate and the back page is the log book that has been signed by his chief mechanic. Mr. Halter reads that it's a one time flight to Pine Bluff. He asks if that is for more maintenance. Mr. Rogers says yes, the flight is to go to Pine Bluff to get its annual. Mr. Chandler says the certificate is from May of 1993. Mr. Rogers says that Harry Barrett explained that when the certificate was issued, and that date stays on there from when it was certified. Mr. Blakey explains that it has to get its annual and a little more maintenance. Mr. Blakey says it's an airworthy certificate, but it hasn't had its annual. Mr. Rogers says Barrett also has to find a pilot to fly it, because Barrett isn't certified to fly it. Mr. Hughes asks what the next step is. How long will it take to complete it? Mr. Rogers doesn't know. Mr. Julian's concern is that they have an open ended one time flight, and he doesn't want them taking advantage of the agreement we made and claiming that it's airworthy now and they don't have to do anything with it. He doesn't want to get caught up in that fight. Mr. Halter says Mr. Rogers should tell him he has a month to fly it to Pine Bluff for the rest of the work. Mr. Halter wonders if the FAA has to sign off on the ferry permit. Mr. Rogers says he realizes he hasn't been dealing with the DC-3 as long as the commission, and that it could definitely be a safety hazard after the tornado, but he has

seen them working on it frequently, and they've spent money getting the control surface redone, and they have the engines fired up. Mr. Rogers says the agreement was signed with Barrett to ensure they are doing what they need to be doing to get the plane flyable, and it appears to Mr. Rogers that Harry has been putting in significant work to get the plane completed. He says every day they work on it and make progress. Mr. Rogers says it's gone at a slower pace than desired, and ultimately it's up to the commission on what to do, but Mr. Rogers feels like Harry is putting out a good effort to restore the plane. Mr. Julian asks what the end-game is. Mr. Rogers explains that they want it to be fully restored and painted in D Day colors, and offer flights to air shows and use it in air shows. Mr. Hughes says the commission needs to know when it will be flown to get its inspection. Mr. Julian says he doesn't want to endanger anyone's life because of a deadline. Mr. Halter, Mr. Julian, and Mr. Hughes just want to know what the next step is, and when he's taking it. Mr. Halter says if there isn't a definitive answer, then maybe we need to set a deadline. Mr. Chandler asks if its still insured. Mr. Rogers says it is.

Little Rock Air update: Mr. Rogers refreshes the commission on the Dippolitos who want to start a part 141 flight school, and possibly need a hangar. Mr. Rogers says that from his last conversation with Thad Dippolito, it seems that Pulaski Tech is interested in partnering with Thad and having him operate the flight instruction of PT's Part 141 program. If that's the case, then they would not need a new hangar with street access. If that's the case, we wouldn't need a state grant for it. Mr. Rogers says that Misty Dippolito asked about advertising signs on the fence, and Mr. Rogers wasn't sure about any restrictions. Mr. Blakey says he thinks that there are restrictions. The caninos have a sign, but it's on their own building. No other business has any signs on the fence. Mr. Chandler also says the city has codes against signs and banners. Mr. Hughes says he believes the city council would have to approve it.

FAA trip: Mr. Rogers says he went to Ft. Worth to meet with the FAA with Blake Roberson and Brad Kutchins, to update the FAA about where we are with the lighting grant. Mr. Rogers says the next step that needs to happen, is the FAA wants a letter from our city attorney explaining why we chose to get out of the contract with Lubin rather than go after the bonding company. Mr. Rogers says he explained the situation to the FAA face to face, but they want it in writing from the city attorney. Mr. Rogers tells the commission that based on the meeting with the FAA, that grant money is going to be a lot harder to come by. The FAA is getting less money and are facing tighter restrictions and the money won't be as easy to come by as it once was, and we're going to have to start planning for that.

Rotating Beacon: Mr. Rogers says the rotating beacon is fixable, and is in the process of being fixed. It should be back up and running soon.

## **New Business**

Ramp Maintenance responsibility- Mr. Rogers says the issue here is, Don Blakey asked Mr. Rogers to look at some cracking that is happening to the ramp outside his hangar, and before Mr. Rogers takes action, he wants to talk to the commission about it first and get guidelines on

it. Mr. Rogers says this has implications that will affect how things go moving forward. Mr. Halter wants to clarify that we are talking about ramps that connect private hangars to the main ramp. Mr. Rogers says yes, some hangars are right on the apron, but some have somewhat private ramps that connect the hangar to the apron. Mac Hogan is in attendance and shows pictures of his cracked ramp. Mr. Hogan reminds the commissioners of what areas have already been crack sealed around the airport. Mr. Burkett asks the commission if the lease only covers the footprint of the hangar, and Mr. Julian says that's correct. Mr. Burkett says it seems like anything the lease doesn't cover is our responsibility. Mr. Julian says the common areas are definitely our responsibility. Where it gets sticky if you have to have a private driveway to that common area, and the individual hangar, or lessee, has to build that, do we then have an obligation to maintain that after it's been built. Mr. Hogan says Barry Hide has private ramps up to his hangar, and they were recently crack sealed as a part of the bigger airport improvement project. Mr. Halter asks how much it would cost to maintain all of these little drive way areas. Mr. Rogers says we may not always have the money to fix all of the cracks as soon as the tenant would like. Mr. Halter says we need to have standards for people who build their own ramp to ensure it's done right and we don't immediately have to fix it. Mr. Chandler worries that we're going to get bombarded with requests to fix cracks, Mr. Halter worries about that too. Mr. Burkett says Mr. Rogers should go around and catalogue what places need work, and what places will need work in the future, and he should prioritize on a need basis. Mr. Julian says from a policy standpoint, areas that aren't covered in the lease are the airport's responsibility. Mr. Halter agrees. Mr. Halter says if a tenant wants us to fix their ramp, and we don't have the money, then we might be able to be sued. Mr. Julian says it's reasonable ingress and egress and ability to enjoy the lease, and that's where the legal obligation comes in. Mr. Rogers says he and Mr. Roberson will catalogue what areas need work, and what will need work in the near future. Mr. Julian and Mr. Halter want to know what the costs will be and what will be required of us over the next 50 years. Mr. Rogers says he'll do it.

Lease Renewal: Charles Caldwell, David Bunning, and Ron Clark are in attendance. Their lease ends December 12<sup>th</sup> of this year, and they want to sign a new lease. Mr. Rogers says they want the 15 year lease, and they will donate the hangar to the city. Mr. Rogers explains which hangar is theirs. Mr. Julian moves to approve, Mr. Hughes seconds. The vote passes unanimously.

December meeting: The commission decides to cancel the December meeting unless something pressing comes up.

Mr. Julian has to leave the meeting at this point.

### **Engineer's Report**

Mr. Roberson says everything was covered when Mr. Rogers talked about the trip to Ft. Worth. He says the project should be ready to go out on the street in January to take bids. Mr. Halter asked if the FAA gave us any indication we'll get more money. Mr. Roberson says the FAA explained that we should move forward as if we won't get any more money. Mr. Chandler asks if

we have a plan if the existing lights go out. Mr. Rogers says we know who to call if they go out, it will just cost money.

### **Security Report**

Sgt. Honeycutt says he's keeping an eye on the deer, and he has a plan.

### **Directors Report**

Mr. Rogers says Charles Caldwell just asked him about the liability insurance and if each person needs their own policy. Mr. Halter says we will insure the hangar when they donate it, but they have to have liability insurance. Mr. Halter says they all need to be named as insured. Each lease requires up to 1 million dollars in liability.

The Van Cleeve lawsuit is still being appealed. Mr. Rogers will keep the commission posted.

### **Public Comment**

Mr. Blakey moves to adjourn. Mr. Hughes seconds. The vote carries unanimously.

Meeting adjourned.