

**AN ORDINANCE AMENDING THE 2019 QUOTA ORDINANCE (ORDINANCE NO. 9071) FOR THE NORTH LITTLE ROCK ELECTRIC, FINANCE, INFORMATION TECHNOLOGY, TRAFFIC, AND VEHICLE MAINTENANCE DEPARTMENTS; DECLARING AN EMERGENCY; AND FOR OTHER PURPOSES.**

WHEREAS, the City Council is responsible for establishing the number of employees in each department, and on January 28, 2019, adopted Ordinance No. 9071 establishing job classifications and numbers of employees for each department of the City of North Little Rock for 2019; and

WHEREAS, by enacting an ordinance listing the numbers of employees in each job classification in each department for 2019, the City Council will be in a better position to monitor and evaluate the numbers of employees necessary to the operation of each city department; and

WHEREAS, it has been determined by the City Council that it is necessary from time to time to amend such ordinance to add or delete positions, to correct errors, reorganize departments, reclassify positions, re-title positions, and for other purposes, to increase the efficient operation of the City of North Little Rock; and

WHEREAS, the Electric Department requests four (4) positions to be changed in grade, seven (7) positions to be added, and seven (7) positions to be deleted; and

WHEREAS, the Finance Department requests six (6) positions to be changed in grade; and

WHEREAS, the Information Technology Department requests two (2) position to be added, and two (2) positions to be deleted; and

WHEREAS, the Traffic Services Department requests two (2) positions to be added and one (1) position to be deleted; and

WHEREAS, the Vehicle Maintenance Department requests one (1) position to be added and one (1) position to be deleted.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF NORTH LITTLE ROCK, ARKANSAS:

SECTION 1: That Section 12 of Ordinance No. 9071 is hereby amended as follows:

**Editor's note:** Deletions are denoted in "red" by ~~striketrough~~ and additions in "blue" by underline.

SECTION 12: That the Electric Department shall consist of one hundred thirty four (134) full-time employees and nine (9) part-time employees as follows:

General Manager, NEG – 1  
Accounting Clerk Senior, ~~F06A~~ F07A – 4, pay grade change  
Accountant, F11 – 1  
Accounting Clerk III, F05A – 2  
Accounts Receivable Specialist, F05A – 2  
Auto Mechanic, NG – 1  
Billing Manager, NG – 1  
Climbing Crew Leader, NG – 4  
Compliance Administrator, NG – 1  
Cost Accountant, NG – 1  
Customer Service Accounting Clerk, F05B– 2  
Customer Service Representative I, F05B – 9  
Customer Service Representative II, F07 – 4  
Customer Service Manager, NG-1  
Customer Service Supervisor, NG-1  
Distribution Design Electrical Engineer, NG – 1  
Distribution Design Supervisor, NG – 1  
Distribution Designer, NG – 1  
Distribution Designer, Sr., NG – 1  
Distribution Engineer, NG – 1  
Distribution Technician, NG –3  
Lead Distribution Technician, NG – 1  
Electric Investigator, NG–1  
Energy Services Coordinator, NG – 1  
Director of Operations, NG – 1  
Energy Specialist, NG – 1  
Director of Business, NG – 1  
Excavator Lead, NG –1  
Excavator Assistant, NG – 1  
Executive Office Manager, NG – 1  
Director of Financial Operations, NG – 1  
Power Cost Accountant, NG – 1  
General Construction Supervisor, NG – 1  
Hydro Maintenance Supervisor, NG – 1  
Hydro Maintenance Worker, NG – 3  
Hydro Operator, NG – 4  
Material Handler, NG – 1  
Mapping Specialist, NG - 1  
Data Quality Analyst, F06A – 2  
Director of Metering, NG – 1, title change  
*Adjust three (3) Meter Man positions between Apprentice & Journeyman according to the training and experience of employees and vacancies.*  
Journeyman Meter Man, NG -2

Apprentice Meter Man, NG – 1  
Lead Journeyman Meter Man, NG – 1  
Milsoft GIS Administrator, NG – 1  
Office Assistant II, F04A - 2  
Office Assistant III, F05 – 3  
Distribution Operator, NG – 5  
Safety and Security Manager, NG - 1  
Service Supervisor, NG – 1

*Quotas for thirty (31) service positions (Apprentice Lineman, Apprentice Street Light Technician, Ground Assistant/Climbing, Senior Journeyman Lineman, Journeyman Lineman, and Street Light Technician) may be reallocated among the positions according to the training and experience of employees and the needs of the department.*

**Senior Journeyman Lineman, NG – 7, add seven positions**

**~~Journeyman Lineman, NG – 17-7=10, delete seven positions~~**

Apprentice Lineman, NG – 4  
Ground Assistant/Climbing, NG – 7  
Street Light Technician, NG – 1  
Apprentice Street Light Technician, NG – 2  
Smart Meter Technician, NG – 3  
Staff Accountant, NG – 1  
Storekeeper, NG - 1  
Street Light Supervisor, NG - 1  
Director of Engineering, NG – 1  
Director of Power, NG – 1  
Teller, F05A - 4  
Tree Trimmer/Climber, NG – 2  
Tree Trimmer/Climber Assistant, NG – 2  
Trainer, NG – 1  
Vegetation Management Coordinator, NG – 1  
Clerk/Teller, Part-time, HRLY – 8  
Safety Director, Part-time, HRLY – 1

SECTION 2: That Section 14 of Ordinance No. 9071 is hereby amended as follows:

SECTION 14: That the Finance Department shall consist of thirteen (13) full-time employees as follows:

Director of Finance and Budget, NEG - 1  
Accountant, Senior, NG– 1  
Accounting Clerk III, ~~F05A~~ **F06A – 1, pay grade change**  
Accounting Clerk, Senior, ~~F06A~~ **F07A – 5, pay grade change**  
Assistant Finance Director, NG – 1  
Assistant Payroll Specialist, F08 – 1

Auditor/Grants Administrator, NEG – 1  
Customer Service Clerk, F05B - 1  
Payroll Specialist, F10 – 1

SECTION 3: That Section 18 of Ordinance No. 9071 is hereby amended as follows:

SECTION 18: That the Information Technology Department shall consist of twenty-one (21) full-time employees as follows:

Director, NEG -1  
Manager of Desktop Services, NG-1  
Manager of Enterprise Services, NG-1  
Manager of Information Services, NG-1  
Sr. Network Engineer, NG-1  
Sr. System Engineer, NG-1  
Network Administrator, NG-1  
Support Administrator, NG-1  
System Administrator, NG-1  
Database Administrator, NG-3  
Database Specialist, NG-1  
**~~Computer Operator, F06A -2-2=0, delete two position after successful fulfillment of Data Processing Technician/Data Analyst positions~~**  
Helpdesk Specialist, NG-5  
Administrative Secretary, F06A-1  
**Data Processing Technician/Data Analyst, NG-2, add two positions**

SECTION 4: That Section 28 of Ordinance No. 9071 is hereby amended as follows:

SECTION 28: That the Traffic Services Department shall consist of fourteen (14) full-time employees and two (2) seasonal employees as follows:

City Engineer/Transportation, NG – 1  
Chief Signal Technician, F11 - 1  
Office Assistant Senior, F05A – 1  
Sign & Markings Supervisor, F10 – 1  
Sign & Markings Barricade Technician – P11 - 2  
Sign & Markings Technician, P08 - 2  
Sign & Markings Installer, P06 – 2  
**Signal Construction Technician, P11 – 1+1=2, add one position**  
Signal Construction Assistant, P08 – 1  
Signal Systems Technician, F10 – 1  
Sign & Markings Installer, Seasonal, HRLY – 2  
**~~Traffic Signal Technician II, P13 – 1-1=0, delete one position~~**  
**Traffic Signal Apprentice, P09-1, add one position**  
  
**One additional position to be deleted after successful fulfillment of Signal Construction Technician.**

SECTION 5: That Section 29 of Ordinance No. 9071 is hereby amended as follows:

SECTION 29: That the Vehicle Maintenance Department shall consist of thirteen (13) full- time employees as follows:

- Director, NEG - 1
- Mechanic/Shop Foreman, Grade P13 – 2
- Mechanic, P11 – 4
- Parts Inventory Clerk, F05A – 1
- Service Bay Worker, P08 – 2
- Sr. Service Bay Worker, P09 – 1
- ~~Welder, P11 – 2-1=1, delete one position after successful fulfilment of Lead Welder~~
- Lead Welder, P12 – 1, add one position

SECTION 5: All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of the conflict.

SECTION 6: That the provisions of this ordinance are hereby declared to be severable and if any section, phrase or provision shall be declared or held invalid, such invalidity shall not affect the remainder of the sections, phrases or provisions.

SECTION 7: That the City Council has determined that the interests of the City and City employees can best be served by the adoption of this ordinance; THEREFORE, an emergency is hereby declared to exist, and this Ordinance shall be in full force and effect from and after its passage and approval.

PASSED:

APPROVED:

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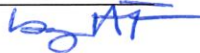
Mayor Joe A. Smith

SPONSOR:

ATTEST:



Mayor Joe A. Smith



\_\_\_\_\_  
Diane Whitbey, City Clerk

APPROVED AS TO FORM:



Amy Beckman Fields, City Attorney

PREPARED BY THE OFFICE OF THE CITY ATTORNEY/cf

FILED 10:45 A.M. \_\_\_\_\_ P.M.

By City Atty Amy Fields

DATE 4-2-19

Diane Whitbey, City Clerk and Collector  
North Little Rock, Arkansas

RECEIVED BY H. Thomas